

POINTERS FOR UTILITY MEETING

Submitted by Jax Maintenance Permit

Common errors on Permit Applications:

1. No signature(s)
2. Description of work to be performed does not match plans.
3. Utility companies and Sunshine One are not the same.
4. Not filling in date that existing utilities were notified.

Common errors on plans and drawings:

1. Not signed and sealed.
2. No cross section and /or profile view.
3. Not using UAM requirements; (distance from EOP)
4. Right of Way lines, EOP, CL not shown on plans
5. Size of fonts too small.
6. Utility location/Vicinity map missing.
7. Not showing existing utilities on plan & profile.

MOT Errors:

1. No MOT attached on permit application (Design Standards can be accessed on FDOT website - see attachment)
2. Incorrect MOT
3. Significant changes of MOT from series 600 must be signed and sealed by PE.
4. Person (s) responsible for MOT must be certified on FDOT MOT Basic and Advanced Course.

OTHER Informations:

1. For large project - provide PE approved by FDOT for CEI.
2. All monitoring wells & soil boring permits to be approved by D2 Environmental Engr.
3. All "open-cut" on FDOT roadway must be approved by D2 permit per UAM.
4. Normal approved permit extension - 60 days unless otherwise requested.
5. Pre-design meeting for large project which require extensive work is beneficial to avoid long delays.
6. Work on FDOT R/W which does not require permit per UAM Chapter 4.2 still have to call local Area Engineer 48 hours prior to start of work.
7. Coordination between State & City agencies is needed for water/sewer projects and work within signalized intersections.